

Peter D Slade

4998 Miners Ridge Drive, Las Vegas, Nevada 89122

Tel (702) 436 -1478, Cell (702) 280-3943, E-Mail: york5051@hotmail.com

Dear Sir

Please accept this letter as an expressed interest in applying for employment within your Organization in the position of Facilities Manager. My Resume is enclosed for your review and consideration.

I am seeking a Challenging Opportunity where my experience in Facilities, Asset control and Engineering can be utilized fully.

Please find below specific areas of gained experience I have to offer.

- Facility Engineering
- Staff supervision and training
- Budget Management
- Report generating
- Quality Assurance Reviews
- Customer relations
- Health and Safety Trainer

I am articulate, dedicated and a Team player with the ability to lead others to the declared objectives of the company. I welcome the opportunity to discuss these at an interview at your earliest convenience.

Thank you for your time and consideration

Sincerely, *Peter D. Slade*

Profile

Management Professional with a "Hands On" approach to assigned projects. Excellent problem solving, decision making and inter personal skills. Known as efficient, responsible and a well-organized manager with a flair for motivating and supervising personnel at all levels. Computer literate in a wide range of software applications including Computerized Maintenance Management Systems, Microsoft Project, Excel, Word and others

Professional Experience

Apr 2008 – Oct 2009**Project Manager**

Responsible to Operations Executive for performing new construction build outs for Clients in the industrial, commercial and Retail sectors. Performing Client Liaison, Production Scheduling, Labor resources and training, Purchasing, Budget control and Daily on site management. Resolving absent technical detail. Budget managed in 2008 > \$1m, 2009 > \$700k. Safety Manager to workforce specializing in electrical safety, lock out tag out and similar safety systems.

June 2003 – Mar 2008**Operations Manager**

Providing operational support to large commercial properties for client companies, by directing activities in maintenance, systems design and management of operational staff to achieve company targets.. Conducting inspections on systems and providing management reports, Energy audits, recommendations, writing specifications with budgetary control documentation. Performing Safety Training, Human Resources management, Emergency response risk assessments and Security reviews. The property footprint was in excess of 40 acres of retail on 363 day operation with more than 150 tenants.

June 2002 - May 2003**Facility Engineering Manager**

Responsible to president for all aspects of engineering, Projects, Plant maintenance support, Quality Assurance and Health and Safety to manufacturer of plastics. Primary role to support production in all aspects of operation, develop Quality Assurance improvements with Major Account clients and to ensure compliance with Health and Safety directives from governing bodies. Purchasing, installation and commissioning of new equipment and production lines

July 1999 - June 2002**Engineering Consultant**

Consultant Project engineers developing systems for clients on site in areas of production, New product introduction, customer service concerns, training and others. Providing opportunity to change with new demand and teaching employees how to meet challenges.

Sept 1996 - June 1999**Facility Engineering Manager**

Company supplies products to Automotive OEM's (GM, Ford, Toyota and others) on a 24/7 operation. In this position responsible for Facility and Project Engineering, Health and Safety Coordinator also Budget manager. Working with OEM's and others on new technology to resolve production quality variation. Substituted for absent colleagues in areas of Quality Assurance, Production management, Stores and shipping on a manufacturing facility of some 2000 acres.

Qualifications, Bachelor's Degree in Engineering, Associate's in Management.

Vocational Training, TQM, TPM, Quality Assurance, ISO 9000/9001 and 9004, Health and Safety Investigator, OSHA Compliance control, Computerized Maintenance Management Systems, Emergency responder (Nevada), Fire marshal (UK), Central Plant and duty standby Design and maintenance, High Quality Water treatment systems.

References, Available on request.